



MEMORANDUM

To: Students, Faculty, Staff
From: Lance Askildson, Provost
Re: Chaminade University Strategic Planning Process Final Update
Date: Nov. 7, 2023

Aloha Chaminade Ohana:

As we approach the end of the semester and calendar year, I would like to provide you with a tertiary and final update on the development of our next five-year University Strategic Plan.

Nearly a year ago, we began the strategic plan development process with an invitation for your thoughts, suggestions and insights related to our potential strategic priorities over the next five years. During those initial months, we solicited, collected and analyzed feedback from the full range of our university's stakeholders – which includes students, staff, faculty, alumni and members of our Board of Regents. Drawing from this broad input, the [University Strategic Plan Steering Committee](#) – comprised of student, faculty and staff representatives – worked collaboratively to develop five overarching strategic themes that reflected the important feedback and suggestions that we received from so many of you. These five themes were then used to guide the work of the second stage of our strategic plan development process.

During Stage 2 of our process, each strategic theme was assigned to one of five [Strategic Plan Task Forces](#) of university stakeholders – comprised of representative steering committee members as well as additional university constituents with unique insights into each theme. Over a period of months, each of these Task Force groups carefully researched and examined their assigned strategic themes in significant detail in order to recommend a broad range of potential goals and initiatives that would meaningfully advance the university's strategic priorities. Each of the Task Forces then produced a [Task Force Report](#) that was shared with our university community alongside an invitation for your feedback, suggestions and ideas.

The third & final stage of the Strategic Plan development process began earlier this semester, when the Strategic Plan Steering Committee began analyzing and synthesizing the Task Force Reports and your feedback in order to develop a series of five strategic commitments ('kuleana') alongside specific institutional goals that would advance these themes in meaningful and targeted ways. Late last week, the Steering Committee completed their work and produced an initial [Draft University Strategic Plan](#). This document is available to download via the link above as well as on the university website via the [Strategic Plan Page](#).

Chaminade University of Honolulu
Office of the Provost
3140 Waialae Avenue, Honolulu, Hawaii 96816

(808) 735-4711 | chaminade.edu

As we close this third and final stage of the development of our next university strategic plan, I would like to once again invite all of our university stakeholders to provide us with their thoughts, ideas and suggestions on this draft plan document. Please take a moment to review the [Draft University Strategic Plan](#) and share your input via the [Online Feedback Form](#), which is also available through our university website via the [Strategic Plan Page](#). The priority deadline for feedback is Nov. 20, but we will continue to review and consider your feedback until the strategic plan is finalized at the end of this calendar year.

Your feedback, combined with input from the University Cabinet (Hui Alaka'i) and the University's Senior Leadership Council (Hui Haku), will inform revisions and adjustments to the plan over the coming weeks before it is approved by President Babington and shared with our Board of Regents for their endorsement. This Strategic Planning process will conclude when President Babington announces and shares the full and final iteration of our new University Strategic Plan in the new calendar year.

Thank you for your consideration and attention to this final update on our University Strategic Planning process. Please do consider taking some time to review the [Draft University Strategic Plan](#) document and provide your feedback and suggestions via the [Online Feedback Form](#). If you have any questions, I invite you to contact me directly. If you would like to learn more about our broader strategic planning process in more detail, please refer to the [Strategic Plan Page](#) of our website for detailed information and additional process documents.

Respectfully,



Lance Askildson, Ph.D.
Provost & Senior Vice President