Chaminade University Student Housing Agreement
Academic Year 2024-2025

1. Eligibility
   - Accepted as a student of Chaminade University of Honolulu.
   - Undergraduate Student: enrolled in and registered for a minimum of twelve (12) credit hours during each term of residence. Graduate Student: enrolled in and registered for a minimum of six (9) credit hours during each term of residence. Must immediately notify the Residence Life & Housing Office if a change in status occurs.
   - If ineligibility under University policies occurs, this Agreement may be canceled and fees and penalties related to the cancellation of this Agreement may occur. If this occurs after a move into the Residence Halls, residents must vacate within 48 hours of change in status as a non-registered student.

2. Obligations
   - By making a deposit of $300 or payment in full, residents agree to accept the room assignment assigned.
   - This Agreement is for the full Academic Year.
   - This Agreement may be revoked if it is determined that inaccurate or incomplete information was provided.
   - This Agreement cannot be transferred or assigned to another student.

3. Agreement Period
   - This Agreement becomes binding and effective once a resident receives a room or apartment key and/or is checked into an assigned room by a Residence Life staff member.
   - If arrival is earlier than the assigned check-in date, there will be an early arrival fee assessed.
   - If departure is after the assigned check-out date, there will be a late departure fee assessed.

4. Payments
   - Room rent for the hall and room/apartment type assigned.
   - Meal plan.
   - Failure to make payments may result in payment for the entire period assigned, and may result in eviction from housing and a judgment against the unpaid housing costs, late-payment fees, eviction fees, attorney fees, court costs and collection agency fees.
   - Residents will be considered to be actively assigned and in possession of a room or apartment until completion of the move-out procedures, even if no longer in the room or apartment assigned.
   - Damages to a room or apartment or its furnishings which result from myself or my guests will be paid by the resident.
   - Residents will be held liable for damages, cleaning charges, and any other charges that arise through violation of this Agreement to room, apartment, common or public areas beyond ordinary wear and tear.
   - If financial obligations (including tuition, housing costs and fees, traffic and parking fines, library fines, laboratory breakage charges, etc.) are not satisfied, further registration, release of
The University may disclose money owed, along with other relevant information, to credit bureau organizations, and the University reserves the legal right to recovery of reasonable attorney fees, costs, court costs, and collection costs, including payment of collection agency fees and reasonable moving and storage costs.

**5. Meal Plan Requirement**
- The meal plan is mandatory for those assigned to live in the Hale Pohaku, Hale Lokelani, and Kieffer residence halls and optional for Waalae Apartment residents.
- The University cannot accommodate all requests for special diets.
- Unused points/balance of meal plans are non refundable and non transferable.
- All unauthorized use of my meal balance/Debit Dollars are my responsibility.

**6. Community Responsibility**
- Abide by all policies, rules, and regulations in this Agreement, rules for Residence Life (found at: Residence Life Guide), and the policies in the Student Handbook (found at: CUH Student Handbook).
- Respect the dignity of other members of the University community and understand that any acts that denigrate an individual's race, gender identity or expression, sexual orientation, heritage, culture, religion or disability will not be tolerated.
- Compliance with the directions of University officials and their authorized agents acting in the performance of their duties.
- Any misrepresentation to the University will lead to cancellation of this Agreement and dismissal from student housing and may lead to further disciplinary action by the University.
- Parking regulations on campus and those pertaining to residence halls and apartments will be followed.

**7. Alterations & Damages**
- Review assigned rooms upon check in, complete the online room condition report, and promptly report any damage to the Residence Life staff.
- Residents will be held responsible for any changes and/or damages that occur while residing in the assigned room.
- Upon check out, rooms, apartments, and all equipment are left in good order except for reasonable wear and tear. Residents will pay the University for the replacement cost of anything missing or damaged in the room or apartment.
- Any damage occurring in common areas of the room or apartment, resident, roommate(s), suite-mate(s), or apartment-mate(s) share the responsibility. In the absence of an agreement by all roommates, suite-mates, or apartment-mates for the allocation of costs for damages, each roommate, suitemate, or apartment-mate will be responsible for an equal share of any financial responsibility for damage to common area(s) within the room, apartment or hall.

**8. Room Assignment and Reassignment**
- The University reserves the right to reassign rooms at any time.
● Only the students assigned to a room may reside there.
● The University has the right to reassign any vacant room not occupied by the assigned check-in time.
● The University reserves the right to assign additional students to double rooms (tripling) during periods of high demand.
● If occupying a double occupancy room alone, residents may be required to move to another room on 24 hours’ notice or pay the higher buyout rate or may be assigned a roommate without prior notice.
● ADA accommodations must be made with the Kokua ike program. Documentation of related access need(s) are required.

9. Entry and Inspection
● The University has the right to enter a room during reasonable hours to make repairs and/or alterations or to conduct safety & well-being checks.
● Except in emergencies or when it is impractical, the University will give 24 hours notification of its intent to enter, and will enter only at reasonable times.
● When any roommate, suite-mate, or apartment-mate requests maintenance, no prior notice that workers will be entering rooms or apartments will be given.
● In cases of emergencies the 24 hour prior notice of advance entry is waived.

10. Injury and Property Loss
● The University takes no responsibility for any injury, loss, or damage to personal property, and will not compensate for any such injury, damage, or loss unless it was solely the result of the University’s negligence.

11. Emergency Closures
● After moving in, if the University is unable to make the Residence Hall available for any reason beyond its sole control, such as fire, earthquake or electrical or plumbing malfunction, for a period of 48 hours or less, the University shall not be in breach of this Agreement.

12. Agreement Cancellations
● Provide a written notification of Agreement cancellation that includes a detailed explanation of why termination of the housing agreement is occurring. Residents must complete the Release from University Housing Agreement form.
● If the Agreement is canceled prior to the assigned check-in date and time, residents will receive their deposit back.
● If the Agreement is canceled after moving in, a refund of the remaining prorated room and meal plan costs (if applicable), will be granted for the first three weeks of the current semester. Any cancellation after the third week of the semester, will not be refunded. Any exception to the policy must be approved by the Vice President of Student Affairs.
● The revocation of the housing agreement as a result of behavior/disciplinary action does not release residents from financial obligations to the University for the full Agreement period. Disciplinary action may be taken if a violation of any of the parameters in this Agreement, Residence Life Guide, or the Student Handbook occurs. When revoking this Agreement, the Vice President for Student Affairs will determine disciplinary action and fees will be assessed.

13. End of Agreement
● Thoroughly clean room, unit, or apartment and any University provided appliances assigned, and remove all personal belongings before leaving, in accordance with specified cleaning requirements for my residence hall.
● The University will inspect residents' rooms or apartments before turning in keys. Charges for
damage and cleaning costs will be billed to residents’ accounts. Residents will pay such damage and cleaning charges.

- Property left behind will be considered abandoned.