

2025-2026 V5 Independent Student Verification Worksheet

The federal system selected your 2025-26 FAFSA for a process called verification. If your FAFSA is selected for verification, these requirements must be met for us to finalize and disburse any eligible financial aid. If we need to make corrections, to reflect accurate information, your award amounts may change. You, and your spouse, if married, must complete and sign this worksheet, attach any required documents, and submit them to us. We may ask for additional information. If you have questions about verification, contact us as soon as possible, so that your financial aid will not be delayed.

A. STUDENT'S PERSONAL INFORMATION

Student's Last Name	Student's First Name	Student's M.I.	Student CUH ID Number
Student's Street Address (include apt. #)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include Area Code)			Student's Alternative or Cell Phone Number

B. STUDENT'S INCOME INFORMATION

IF Student Filed Taxes

Complete this section if the student filed or will file a 2023 IRS income tax return. Select only one option:

- ☐ Student used the IRS Direct Data Exchange to transfer 2023 IRS income tax return information.
OR
- ☐ Student has provided the school a **signed & dated** copy of their 2023 federal income tax return (Form 1040 and any Schedules filed).
OR
- ☐ Student has provided their 2023 tax **return** transcript obtained at www.irs.gov.

IF Student Was Not Required to File Taxes

Complete this section if the student will not, and is not, required to file a 2023 income tax return with the IRS. Select only one option:

- ☐ Student was not employed and had no income earned from work in 2023.
- ☐ Student was employed in 2023 and has listed below the names of all employers and the amount earned from each employer. Copies of all 2023 IRS W-2s (or equivalent documents) are required.

Employer's Name	Wages Paid

* If the student no longer has their W2, the Wage and Income Transcript can be requested from www.irs.gov.

I certify that I have not and am not required to file a 2023 income tax return.

Student's handwritten signature & date

C. STUDENT'S FAMILY SIZE INFORMATION

Family size includes the following:

- The student
- The student's spouse, if married.
- The student's or spouse's children if the following are true:
 - They live with the student (or live apart because of college enrollment),
 - They receive more than half of their support from the student (or student's spouse if applicable), and
 - They will continue to receive more than half their support from the student (or student's spouse if applicable) during the award year.
- Other persons the student, or student's spouse, supports if the following are true:
 - They live with the student,
 - They will receive more than half of their support from the student (or student's spouse if applicable), and
 - They will continue to receive more than half their support from the student, or spouse, during the award year.

The provided criteria for “dependent children” or “other persons” align with the requirement that family size align with whom the student or spouse could claim as a dependent on a U.S. tax return if the student or spouse were to file a U.S tax return at the time of completing the 2025-2026 FAFSA. As a result, the student should not include any unborn children in the family size.

If more space is needed, provide a separate page with the student's name and ID number at the top.

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D. STUDENT SPOUSE'S INCOME INFORMATION (if married)

Only complete the section below if the student is married.

IF Spouse Filed Taxes

Complete this section if the spouse filed or will file a 2023 IRS income tax return.

Select only one option:

- ☐ Spouse used the IRS Direct Data Exchange to transfer 2023 IRS income tax return information.

OR

- ☐ Spouse has provided the school a **signed & dated** copy of their 2023 federal income tax return (Form 1040 and any Schedules filed).

OR

- ☐ Spouse has provided their 2023 tax **return** transcript obtained at www.irs.gov.

IF Spouse Was Not Required to File Taxes

Complete this section if the spouse will not, and is not, required to file a 2023 income tax return with the IRS.

- ☐ Spouse was not employed and had no income earned from work in 2023.
- ☐ Spouse was employed in 2023 and has listed below the names of all employers and the amount earned from each employer. Copies of all 2023 IRS W-2s (or equivalent documents) are required.

Employer's Name	Wages Paid

If more space is needed, provide a separate page with the student's name and ID number at the top.

* If the spouse no longer has their W2, the Wage and Income Transcript can be requested from www.irs.gov.

I certify that I have not and am not required to file a 2023 income tax return.

Spouse's handwritten signature & date

Student Name_____

ID#_____

E. Identity and Statement of Educational Purpose

Please complete the separate worksheet titled 'Identity and Statement of Educational Purpose'. This worksheet must be completed *either* in-person with the Chaminade Financial Aid Office **or** with a notary. If notarized, you must mail or drop-off the original notarized documentation.

Please mail notarized documents to:

Chaminade University of Honolulu
ATTN: Financial Aid Office
3140 Waialae Ave
Honolulu, HI 96816

**If you have difficulty accessing or cannot find this worksheet, please contact our office at 808-735-4780 or email finaid@chaminade.edu.*

F. Certification & Signatures

Each person signing below certifies that all the information reported is complete and correct. The student and spouse, if married, whose information was reported on the FAFSA must sign and date. **WARNING!** If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Student's handwritten signature, last 4 of SSN, & date

Spouse's handwritten signature, last 4 of SSN, & date