

Desktop Computers

- User Name = CUH ID number

* The first-time you login to one of the library's computers, you may need to use a special login password:

CHAMINADEMDDYY

(All caps and student's birthday)

CHAMINADE_ _ _ _

(All caps and last 4 digits of student's SSN)

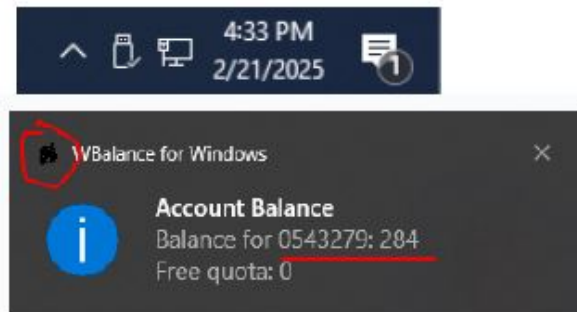
Printing in the Library

- Only full-time undergraduate students receive print credits. 400 credits are applied to your account for your entire time at CUH.

- Black and white prints are 1 credit (5 cents/page). Color copy is 5 credits (25 cents/page).

- Students in all other degree programs (e.g. Accelerated, Masters, Doctoral) may use *\$5 bills and under* to purchase print credits in the computer lab. They also may add money via credit card at the Client Services office (Sullivan Family Library Room 101).

- Account balances can be checked by clicking on the carrot in the bottom right corner of your screen and then clicking on the dollar icon.



Printer Locations

- COMLAB1 = Copier room by stairwell (B&W printer)

- COMLAB2 = Computer Lab (Color printer)

- COMLAB3 = Computer Lab (B&W printer)

Printing Tips

- Print documents in increments of 10 pages or less

- No double-sided printing

- 3-hole punch and staplers are available at the Circulation Desk

- Client Services can be reached at (808)735 - 4855